

ExpoForm 800

Assembling the literature holder support module

1



Snap on the aluminium end trim making sure the sections with the cut out slots are positioned at the top and bottom of the end post

2



Attach the 2 x short connecting bars to the end post using the quick clamp lock. Connect them where the slots are located in the end trim.



Attach the bottom section of the oval post with the oval base attached onto the connecting bar using the quick clamp lock.

3



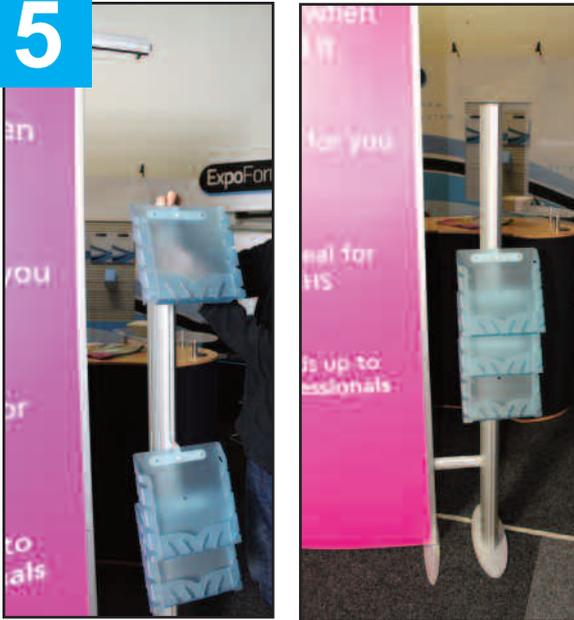
Connect the middle section of the oval post by sliding the 2 x joining bars across the joint and locking them off using the allen key provided

4



Slide the 3 x brochure holders down into the front slot in the oval post as shown above

5



Slide all 3 x brochure holders down into the front slot in the oval post as shown above before connecting the top section of oval post.

6



Connect the top section of the oval post by sliding the 2 x joining bars across the join and locking them off using the allen key provided.

7



Locate the lock of the top connecting bar into the slot in the side of the oval post and then lock it in place using the quick clamp lock.

8



Finally loosen the bolts on the brochure holder brackets and slide the holders up the channel until they are in the desired position and then finger tighten the 2 bolts on each bracket (they don't need to be tightened with an allen key as they should hold with just finger tightening them).

Attaching graphic panels onto the stand



Hold the graphic approx 30cm from the top and locate the plastic clip on the back of the graphic hanger onto the top of the support post - be careful not to kink or crease the graphic panel.



Attach one side of the panel at once keeping the other side of the graphic off the other support post - make sure the magnetic tape on the back edge of the graphic has attached itself to the support post from top to bottom before attaching the other side of the graphic panel onto the stand.



Repeat this process with the other edge of the panel making sure it is fully located at the top of the post before allowing the magnetic tape down the back edge of the panel to attach itself onto the support post. The graphic should always attach half way across each face of the support post.

Handling & packing the graphic panels

- Handle the graphic panels with great care as they can be easily damaged with poor handling and packing.
- Do not knock the edges of the panels into other objects or against the edges of other panels.
- **Always roll the panels with the graphic image on the outside of the roll.**



Do not roll the panels too tightly - roll them as shown above with your hands at each side and keeping the edges of the panel aligned as you roll - be careful not to kink and crease the panel whilst rolling.



Place the panel carefully into the centre of the carry tube making sure you don't knock the edges of the panel.



Make sure the bottom edge of the panels sits flat on the bottom of the carry tube and then spin the graphics out so it is tight against the previous panel as shown on the right.

Maximum of 4 panels per carry tube.

Store the panels in a moisture free environment and at room temperature.

